

<b>Guide for Review of Timely Distribution</b>			
<b>Name of Program Participant:</b>			
<b>Staff Consulted:</b>			
<b>Name(s) of Reviewer(s)</b>		<b>Date</b>	

**NOTE:** All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "**finding**."

**Instructions:** This Exhibit is designed to assess whether the state has distributed funds to units of general local government in a timely manner pursuant to section 104(e)(2) of the Act and 24 CFR 570.494. CDBG funds are considered distributed when they are obligated and announced to a unit of general local government. Section A summarizes the status of a number of recent open grant years, while Section B considers only the most current year. Complete Sections A and B, as applicable to the monitoring strategy for this state, then answer the questions that follow.

#### A. STATUS OF GRANTS

<b>Fiscal Year</b>	<b>Allocation Less Administration and Technical Assistance (000's)</b>	<b>Date of HUD Award</b>	<b>% of Funds Under Contract</b>
FY			
FY			
FY			
FY			
FY			

#### B. CURRENT GRANT YEAR

**Instructions:** Fill in the names of special categories or set-asides in column (1). Fill in the amount reserved for that category in column (2). The total amount should equal the state's allocation less administrative costs and Technical Assistance Set-Aside amounts. Fill in the date the last grant was placed under contract with a unit of general local government in column (3). Fill in the total amount under contract in column (4). Fill in the percentage of funds under contract to units of general local government in column (5).



Have program income and recaptured funds received by the state been expeditiously distributed to units of general local government? [24 CFR 570.494(b)(2)]	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
<b>Describe Basis for Conclusion:</b>		